

**Ohio's Workforce System
Instructional Documentation
Subject: February Deployment Update
Date: February 24, 2011**

Process Change: Veteran EDP Confidential and Personal Information (CPI) Acknowledgement

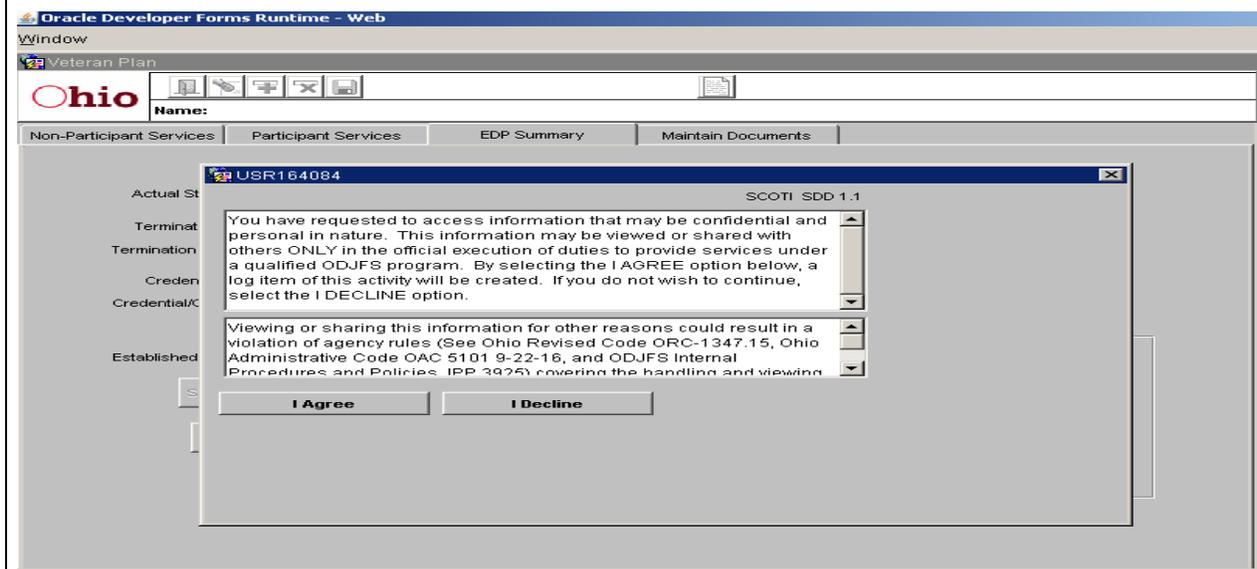
Purpose:

To demonstrate a new Veterans Employability Development Plan (EDP) pop-up message.

Beginning February 25, 2011, when a Veteran representative selects the EDP menu item for a Veteran job seeker who is not assigned to them they will be presented with a new CPI pop-up message as shown below.

You have requested to access information that may be confidential and personal in nature. This information may be viewed or shared with others ONLY in the official execution of duties to provide services under a qualified ODJFS program. By selecting the I AGREE option below, a log item of this activity will be created. If you do not wish to continue, select the I DECLINE option.

Viewing or sharing this information for other reasons could result in a violation of agency rules (See Ohio Revised Code ORC-1347.15, Ohio Administrative Code OAC 5101 9-22-16, and ODJFS Internal Procedures and Policies, IPP.3925) covering the handling and viewing of Confidential Personal Information.



Note: The EDP information for the job seeker is grayed out until the Veteran representative clicks on 'I Agree' .

If the Veteran representative decides to click on 'I Decline' they will be returned to the seeker search menu.